



NOVEMBER 7, 2016 BOARD MEETING

1. Open Meeting

- a. Call to Order
- b. Pledge to the Flag

2. Approval of Minutes

Approval of the October 17, 2016 Regular Board Meeting Minutes, the October 17, 2016 Committee of the Whole Meeting Minutes and the October 17, 2016 Building and Property Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Kenny Blessing/Noah Powell

4. Financial Reports

a. Payment of Bills

General Fund		
Procurement Card	\$	33,831.84
Checks/ACH/Wires	\$	1,766,004.09
Capital Projects	\$	226,012.77
Stadium & Track Projects	\$	6,536.06
Cafeteria Fund	\$	199,318.46
Student Activities	\$	<u>21,207.29</u>
Total	\$	2,252,910.51

Motion to approve the payment of bills as presented.

5. Reading of Correspondence

Mr. Richard W. Fry, Superintendent of Schools received correspondence from Ms. Sandy Hopple, Assistant Director of Pennsylvania Department of Agriculture, Bureau of Food Distribution regarding the review of the Single Audit Report for the year ending June 30, 2014. The review includes the Schedule of Expenditures of Federal Awards (SEFA) and if applicable, any findings related to the USDA commodity program, recommendations and corrective action plans, and any related comments. The Big Spring School District's Single Audit Report for the year ending June 30, 2014 has been approved and is in compliance for the programs funded by the Pennsylvania Department, Bureau of Food Distribution. Correspondence is included with the agenda.

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items - Action Items

a. Recommendation for Child-Rearing Leave of Absence - Amber Rhinehart

Mrs. Amber Rhinehart, Newville Elementary School Second Grade Teacher is requesting child-rearing leave of absence to begin approximately February 27, 2017 through approximately May 22, 2017. According to Section 3.07 of the current contract between the Big Spring Education Association and the Big Spring School District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Rhinehart's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement to begin approximately February 27, 2017 through approximately May 22, 2017.

b. Resignation - Stephen Elsier

Mr. Stephen Elsier, Middle School Seventh Grade Social Studies Teacher has submitted his resignation as a Middle School Seventh Grade Social Studies Teacher, Seventh Grade Team Leader and Middle School TV Studio Advisor, effective December 31, 2016.

The administration recommends that the Board of School Directors approve Mr. Elsier's resignation as a Middle School Seventh Grade Social Studies Teacher, Seventh Grade Team Leader and Middle School TV Studio Advisor, effective December 31, 2016.

c. Resignation for Junior Varsity Girls Basketball Coach - Emily Moyer

Mrs. Emily Moyer has submitted her resignation as High School Junior Varsity Girls Basketball Coach and has also requested to assist as a volunteer coach, effective immediately.

The administration recommends that the Board of School Directors approve Mrs. Moyer's resignation as the High School Varsity Girls Basketball Coach as well as her request to assist as a volunteer coach, effective immediately.

Personnel Items - Action Items

d. Resignation for Part-Time High School Custodian - Sharon Fisher

Ms. Sharon Fisher has submitted her resignation as a part-time high school custodian, effective November 11, 2016.

The administration recommends that the Board of School Directors approve Ms. Fisher's resignation, effective November 11, 2016.

e. Source4Teachers Long-Term Substitute - Jessica Wolford

The administration requests permission to move forward with the recommendation of Ms. Jessica Wolford for a long-term substitute position with Source4Teachers, the District substitute teaching contractor.

Ms. Wolford will be replacing Mrs. Amber Rhinehart, Grade Two Teacher at Newville Elementary School, who will be on child-rearing leave of absence from approximately February 27, 2017 through approximately May 19, 2017.

f. Recommendation for Additional Substitute Custodians

Mr. Rick Gilliam, Director of Building and Grounds would like to recommend Ms. Lisa Chestnut and Ms. Kelly Varner to be placed on the substitute custodial list. Ms. Chestnut and Ms. Varner were Board approved as part-time custodians at Mt. Rock Elementary School at the October 17, 2016 Board meeting.

The administration recommends that the Board of School Directors approve the recommendation to place Ms. Chestnut and Ms. Varner on the substitute custodial list to assist when needed, based on their availability.

g. Coaching Recommendations

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the teams noted, effective immediately.

Emily Young – Junior Varsity Girls Basketball Coach

Judy Schreiber – Assistant Swim Team Coach

The administration recommends that the Board of School Directors approve the appointments of the above listed coaches, as presented.

h. Recommendation for Additional Bus Drivers

Jessica Gibson

Twila Hartzell

Douglas Mountz

The administration recommends that the Board of School Directors acknowledge the bus drivers listed for the 2016-2017 school year, as presented, pending all required paperwork.

12. New Business - Action Items

a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Shannon Brose	\$1,395.00
Josh Putt	<u>\$ 621.00</u>
Total	\$2,016.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

b. Facilities Utilization Request - Big Spring Junior Olympic Wrestling Dawg Duals

The Big Spring Junior Olympic Wrestling Organization is requesting to utilize the High School gym, commons, adaptive gym and locker rooms on Sunday, January 29, 2017 from 8:00 a.m. - 6:00 p.m. for the Dawg Dual Tournament. Because the utilization date is on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve the Big Spring Junior Wrestling Organization's request to utilize the High School gym, commons, adaptive gym and locker rooms on Sunday, January 29, 2017, as presented.

c. Facilities Utilization Request - Central Penn Elite Field Hockey

The Central Penn Elite Field Hockey Organization is requesting to utilize the Middle School and Oak Flat Elementary School gym on Sunday's beginning November, 2016 through March, 2017 from 1:00 p.m. - 7:00 p.m. Because the utilization dates are on Sunday's, Board action is necessary.

The administration recommends that the Board of School Directors approve the Central Penn Elite Field Hockey Organization's request to utilize the Middle School and Oak Flat Elementary School gym on Sunday's beginning November, 2016 through March, 2017 from 1:00 p.m. - 7:00 p.m., as presented.

d. Approval of the Proposed Big Spring School District Comprehensive Plan

Mr. Kevin Roberts, Assistant Superintendent would like to recommend that the July, 2017 - June, 2020 Comprehensive Plan receives Board approval. The Comprehensive Plan was an information item on the October 3rd and 17th board agendas.

The administration recommend that the Board of School Directors approve the July, 2017 - June, 2020 Comprehensive Plan, as presented.

New Business - Action Items

e. Approval to Request a Personalized Learning Grant Application

Mr. Kevin Roberts, Assistant Superintendent is requesting permission to pursue grant funds to support personalized learning opportunities within the Big Spring School District. Personalized learning is a formal term to describe the general educational philosophy at Big Spring; matching instruction and experiences to each student's distinct learning needs, interests, aspirations, and aptitudes. The Pennsylvania Department of Education grant for personalized learning aims to award successful recipients with up to \$100,000 to utilize in support of their personalized learning goals or initiative. If Big Spring is awarded the funds, it will assist with curriculum based software, professional development, and the restructuring of some student experiences to provide more targeted classroom instruction via small group instruction and centers.

The administration recommends that the Board of School Directors approve Mr. Roberts' request to pursue the grant funds to support personalized learning opportunities within the Big Spring School District.

f. Approval for the Agreement Between the Capital Area Intermediate Unit and the Big Spring School District for Barracuda Message Archiver Services

The proposed agreement between the Capital Area Intermediate Unit and the Big Spring School District for Barracuda Message Archiver Services has been reviewed by Mr. Robert Krepps, Questeq Technology Director and Mr. Gareth D. Pahowka, District Solicitor. The agreement has been the primary objective of implementing an email archiving solution in the district which is for eDiscovery compliance. This archiving solution is in support of the district's record retention policy.

The administration recommends that the Board of School Directors approve the agreement between the Capital Area Intermediate Unit and the Big Spring School District for Barracuda Message Archiver Services, as presented.

g. Appointments to the Agriculture Advisory Council

Mrs. SaraBeth Fulton and Mrs. Sherisa Nailor, High School Agricultural Education Teachers, have requested that the Board of School Directors approve the members of the Agriculture Advisory Council listed. Information is included with the agenda.

Ms. Heather Weeks - Ag Choice Farm Credit, Industry Representative

Mr. and Mrs. James and Shelley Ryan - Community Representatives

Mr. and Mrs. April and Mike Myers - Parent Representatives

Mr. David Gutshall - School Board Representative

The administration recommends that the Board of School Directors approve the appointments of the members to the Big Spring's Agriculture Advisory Council as presented.

New Business - Action Items

h. Approve RFP For Microwave Link Upgrade/Replacement

The increasing use of individual student devices is straining the current microwave links that connect Newville and Oak Flat to the District network. Long term, the Tech Dept proposes to engage with Erate for an in-ground fiber solution. That process could take up to two years. The upgraded microwave links would provide immediate relief now and back up service later.

The administration recommends the Board of School Directors approve the release of a request for proposals to upgrade and replace the microwave links to Newville and Oak Flat.

i. Approve Capital Project Fund Payments

The District received the following applications for payment from the Capital Project Fund; note 2 payments (*) are reclassified from Stadium & Track Fund:

<u>Work Submitted</u>	<u>Pay To</u>	<u>Amount</u>	
PennDOT Grant Services	Michael Baker International, Inc.	\$7,338.89	
OF Pave Inspection	E.L. Diffenbaugh Associates	\$275.00	
Roof Repair	Garland/DBS, Inc.	\$15,940.77	*
MR Pave	New Enterprise Stone & Lime Co. Inc.	\$210,072.00	

The administration recommends the Board of School Directors approve payments from the Capital Project Fund of \$7,338.89 to Michael Baker International, Inc., \$275 to E.L. Diffenbaugh Associates, \$ 15,940.77 to Garland/DBS, Inc. and \$210,072 to New Enterprise Stone & Lime Co, Inc.

j. Approve Stadium & Track Project Fund Payments

The District received an invoice from Aero Energy for a propane tank in the Stadium project.

The administration recommends the Board of School Directors approve payment of \$5,538.19 from the Stadium & Track Project Fund to Mid Atlantic Coop Solutions, Inc.

13. Future Board Agenda Items

- a. District Improvement Committee - Mr. Bob Kanc**
- b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl**
- c. Vocational-Technical School - Mr. Wolf and Mr. Piper**
- d. Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall**
- e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall**
see attached agenda
- f. South Central Trust - Mr. Blasco**
- g. Capital Area Intermediate Unit - Mr. Wolf**
- h. Tax Collection Committee - Mr. Wolf and Mr. Swanson**
- i. Future Board Agenda Items**
- j. Superintendent's Report - October Enrollment Report**

14. Meeting Closing

- a. Business from the Floor**
- b. Public Comment Regarding Future Board Agenda Items**
- c. Adjournment**

Meeting adjourned at _____ PM, **November 7, 2016**

Next scheduled meeting is: **November 21, 2016**